

Lake Ridge Creative Preschool Registration Form

Child's Name	Nickname	Date of Birth	Sex
Previous Child Day Care or Schools Attended		Date Enrolled	
Class <i>(Check One)</i>			
Explorers	3 Day Pre-K	5 Day Pre-K	

Parent/Guardian Information

Parent/Guardian #1	Place Employed	Phone
Address		Email
Parent/Guardian #2	Place Employed	Phone
Address		Email

Person(s) or Agency Having Legal Custody	
Address	Phone

Emergency Information

Allergies or Intolerance to Food, Medication, etc. & Action to Take in an Emergency	
Pertinent Developmental Information / Special Accommodations / Chronic Problems	
Child's Physician	Phone

REQUIRED: Emergency Contacts after Parents *(Must be from 2 separate households other than the child's + must reside within 30 min. of facility)*

Backup Contact #1	Full Address	Phone
Backup Contact #2	Full Address	Phone

Person(s) NOT Authorized to Pick Up Child <i>(Appropriate custody paperwork must be attached if a parent is not allowed to pick up child)</i>

Parent Agreements

1. The Creative Preschool / Summer Camp agrees to notify the parent/guardian whenever the child becomes ill and the parent(s)/guardian(s) will arrange to have the child picked up as soon as possible if so requested by the preschool / camp.
2. The parent(s)/guardian(s) authorize Creative Preschool / Summer Camp to obtain immediate medical care if any emergency occurs when they cannot be located immediately. *If there is an objection to seeking emergency care, a written statement must accompany this form stating their objection and reason for such an objection.
3. The parent(s)/guardian(s) agree to inform the Creative Preschool / Summer Camp within 24 hours or the next business day after the child or any member of the immediate household has developed a reportable communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.
4. Parent(s)/guardian(s) give permission for child to participate in Creative Preschool's / Summer Camp's transportation and field trips.
5. Photo Release Agreement: By signing below, I voluntarily allow Lake Ridge Association to publish any photos of my child from Preschool activities for use in the Lake Ridge Today magazine, marketing materials or the Association website, www.lakeridgeva.com, to advertise the community atmosphere of the Association.
6. I hereby waive, release and hold harmless Lake Ridge Association from any and all damages, actions, claims, or causes or causes of action for any loss, damage, or injury suffered by guests, my invitees, or me during participation in this program. I also attest that participant is physically fit and in good health to participate.

Signature of Parent or Guardian	Date
Administrator of Center	Date
Date child entered care: _____ Date child left care: _____	

OFFICE USE ONLY IDENTITY VERIFICATION

Proof of the child's identity and age may include a certified copy of the child's birth certificate, birth registration card, notification of birth (hospital, physician or midwife record), passport, copy of the placement agreement or other proof of the child's identity from a child placing agency, record from a public school in Virginia, or certification by a principal or his designee of a public school in the U.S. that a certified copy of the child's birth record was previously presented. Viewing the child's proof of identity is not necessary when the child attends a public school in Virginia and the center assumes responsibility for the child directly from the school (after school program) or the center transfers responsibility of the child directly to the school (before school program). While programs are not required to keep the proof of the child's identity, documentation of viewing this information must be maintained for each child.

Place of Birth	Birth Date	Certificate Number	Date Issued
Other Form of Proof			

Date of Notification of Local law-Enforcement Agency (When required proof identity not provided):
