

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC.
NOMINATING COMMITTEE MEETING
September 12, 2019

A meeting of the Nominating Committee of Lake Ridge Parks and Recreation Association, Inc. (LRPRA) was held at the LRPRA administration building.

PRESENT: *Committee Members:* Tina Herndon (Chair), Neil Nelson (Vice President), and Brent Barnwell (Treasurer) *Staff Members:* Ike M. Mutlu (Chief Operating Officer/General Manager) and Marian Morrill (Director of Administration and Human Resources)

I. CALL TO ORDER: Ms. Herndon called the meeting to order at 6:00pm.

II. OPEN FORUM: No homeowners were present at this meeting, so an open forum was not conducted.

III. CANDIDATE APPLICATION: The Nominating Committee reviewed last year's candidate application and approved it for the 2020 Board election.

IV. ELECTION TIMELINE: Candidate applications will be made available to homeowners on Friday, September 13 with a due date of Friday, November 1. The committee requested that as applications are received in the office they be sent to both the Covenants and Finance Departments. The Covenants Department will check for any architectural violations, and the Finance Department will check for outstanding balances. These processes are done to ensure that all applicants are in good standing. The committee agreed that all violations and/or outstanding balances must be remedied by Friday, November 15.

V. ADJOURNMENT: Mr. Barnwell made a motion to adjourn the meeting. Mr. Nelson seconded the motion, and the meeting was adjourned at 6:30pm.