

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC. (LRPRA)
SURVEY COMMITTEE MEETING MINUTES
August 29, 2019

A meeting of the Lake Ridge Parks and Recreation Association, Inc. Survey Committee was held at the Tall Oaks Community Center on the 29th day of August 2019.

PRESENT: *Committee Members:* Martha Nelson (Chair), Kris Blanchette, Brodie Freer

ABSENT: Ruby Arthur, Sharon Richardson

Board Members: Janet Foote (President), Michael Stephens

Staff: Ike Mutlu

I. OPEN MEETING: Ms. Nelson opened the meeting at 7:00 p.m. Board President Janet Foote provided copies of the Draft Strategic Goals for Lake Ridge Association to the committee members.

II. OPEN FORUM: Ms. Blanchette made a motion to go into open forum. Mr. Freer seconded the motion, and it was unanimously approved.

Ms. Blanchette made a motion to approve the minutes from the August 14th meeting. Mr. Freer seconded the motion, and the minutes were unanimously approved.

III. EXECUTIVE SESSION-REVIEW OF CONTRACTS (Permitted by the Virginia Property Owners' Association Act): Mr. Freer made a motion to go into executive session for the discussion of a contract as permitted by the Virginia Property Owners' Association Act. Ms. Blanchette seconded the motion, and it was unanimously approved. The committee convened into executive session at 7:02 pm.

IV. OPEN FORUM: Ms. Blanchette made a motion to return to open forum. The motion was seconded by Mr. Freer and unanimously approved. The committee returned to open forum at 7:12 pm.

V. DEVELOPMENT/DISCUSSION OF SURVEY QUESTIONS: Ms. Nelson reviewed the Survey Committee Timeline. The development of the survey instrument must be completed by the first week of October in order to be included in the November/December newsletter.

Survey questions submitted by committee members, the Board, and Lake Ridge Association staff were reviewed and discussed. Suggested questions for the survey were recorded by Ms. Blanchette.

VI. COMMITTEE MEMBER COMMENTS: Ms. Nelson noted an article about the survey will be in the next issue of *Lake Ridge Today* and asked those in attendance to encourage their friends and neighbors to participate in the survey.

VII. OPEN MEETING: Ms. Foote and Mr. Stephens thanked the members of the Survey Committee for their service.

The next meeting of the Survey Committee will be held on September 4th at the Canterbury Woods Community Center.

VIII. ADJOURNMENT: Ms. Blanchette made a motion to adjourn the meeting. The motion was seconded by Mr. Freer and Ms. Nelson adjourned the meeting at 8:18 p.m.