

**LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC. (LRPRA)**  
**MEETING OF THE BOARD**  
**January 14, 2020 Minutes**

**PRESENT: Board Members:** Janet Foote (President), Neil Nelson (Vice President), Brent Barnwell (Treasurer), Tina Herndon (Secretary), Christopher Berry, Michael Butler, Jason Devers and Mike Stephens **Staff:** Ike Mutlu (Chief Operating Officer/General Manager), Rebecca Hale (Assistant Finance Director), Laura Krauss (Recreation Director), Marian Morrill (Director of Administration and Human Resources), Thomas Weldon (Covenants Director) and Michael Yuenger (Finance and IT Director)

**Other Attendees:** Martha Nelson (Former Assistant Director and Covenants Director), Lori Mader (FieldGoals, US), John Maher (Lake Ridge Deer Management & Conservation) and homeowners

**ABSENT: Board Members:** Ruby Arthur **Staff:** Mark Brooks (Facilities Director) and Brodie Freer (Assistant Facilities Director)

**A. CONVENE INTO EXECUTIVE SESSION:** Mr. Nelson made a motion to convene into executive session to discuss lease renewal, personnel issues and recommended foreclosures. Mr. Barnwell seconded the motion, and it was unanimously approved. **(Resolution 2020/1-1)**

**B. OPEN FORUM:** Ms. Foote opened the meeting at 8pm and there was no discussion.

**C. CONSENT AGENDA:** Ms. Herndon made a motion to approve the November 12, 2019 Board minutes and the December 10, 2019 POA Hearing minutes. Mr. Barnwell seconded the motion, and it was unanimously approved. **(Resolution 2020/1-2)** Mr. Barnwell made a motion to approve the COO/GM Report. Mr. Stephens seconded the motion, and it was unanimously approved. **(Resolution 2020/1-3)**

**D. ACTION ITEMS:** Ms. Foote asked for the following items discussed during executive session to be added for new business: the appointment of the 2021 nominating committee, the COO/GM salary increase and foreclosure notification decisions.

**E. COMMUNITY SURVEY REPORT:** Lori Mader of FieldGoals, US presented a summary of the community survey results. Ms. Foote thanked Ms. Mader and her staff for their work.

**F. ACCEPTANCE OF FY2019 AUDIT REPORT BY GOLDKLANG GROUP:** Mr. Berry made the motion to accept the FY2019 Audit Report by the Goldklang Group. Mr. Devers seconded the motion, and it was unanimously approved. **(Resolution 2020/1-4)**

**G. DOG PARK LEASE RENEWAL:** Mr. Nelson made a motion authorizing the COO/GM to finalize the changes to the dog park lease in agreement with the LRPRA and Prince William County (PWC) as recommended by legal counsel. Mr. Butler seconded the motion, and it was unanimously approved. Mr. Nelson made a motion to authorize the LRPRA President to sign and

finalize the dog park lease with PWC. Mr. Barnwell seconded the motion, and it was unanimously approved.

**H. APPROVAL OF NOMINATING COMMITTEE:** Ms. Foote appointed the 2021 nominating committee to be comprised of Michael Butler (chair), Mike Stephens and Tina Herndon. Mr. Barnwell made a motion to accept the motion. Mr. Devers seconded the motion, and it was unanimously approved.

**I. COO/GM SALARY REVIEW:** Mr. Butler made a motion to empower the Treasurer and President to meet with the COO/GM regarding an increase in salary compensation, as discussed in executive session, to align with industry competitive compensation, commensurate with his duties and evaluated performance. Mr. Stephens seconded the motion. The motion passed with a vote of 6 in favor and 2 abstentions.

**J. FORECLOSURE ITEMS:** Mr. Devers made a motion to provide the COO/GM authority to pursue non-judicial foreclosure actions based on lien and payoff information on properties, LRLRL048410 and LRVIL056010. Ms. Herndon seconded the motion, and it was unanimously approved. Mr. Devers made the motion to appoint MercerTrigiani to act as legal counsel for LRPA to conduct one or more statutory non-judicial foreclosure actions and pay for all legal costs associated with any foreclosure actions. Mr. Barnwell seconded the motion, and it was unanimously approved.

**K. LAKE RIDGE LOGO:** LRPA has entered into an agreement with a law firm in Alexandria. Mr. Mutlu anticipates that the logo will be registered in about 9 months if there are no issues. The cost will be \$1350 to have the logo registered and protected.

**L. MEMBER CODE OF CONDUCT:** Mr. Stephens made a motion to table discussion on this topic until March. Mr. Butler seconded the motion, and it was unanimously approved.

**M. COMMITTEE REPORTS: Deer Management:** Mr. Maher noted that there are ongoing groups that would like to initiate conservation actions, and he is continuing to improve community volunteer support to assist with Deer Management.

**Nominating Committee:** Ms. Foote thanked Ms. Herndon, Mr. Barnwell, Mr. Nelson and Ms. Morrill for their work on the committee. Ms. Foote introduced Doug Milburn as the new Director of Administration and Human Resources.

**Trails Oversight Committee:** A meeting with the PWC Supervisor is scheduled in January, and Mr. Nelson has agreed to stay as the committee chair.

**N. OPEN FORUM:** No discussion at this time.

**O. ADJOURNMENT:** Mr. Butler made a motion to adjourn the meeting. Mr. Devers seconded the motion, and Ms. Foote adjourned the meeting at 9:07pm.

Tina Herndon, Board Secretary: \_\_\_\_\_  
Douglas Milburn, Recording Secretary \_\_\_\_\_