

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC. (LRPRA)
SPECIAL MEETING OF THE BOARD
February 26, 2020 Minutes

The Annual Board Update, a special meeting of the Lake Ridge Parks and Recreation Association, Inc. (LRPRA) Board of Directors, was held at the Canterbury Woods Community Center on the 26th day of February 2020.

PRESENT: Board Members: Janet Foote (President), Christopher Berry, Jason Devers, Jean Lohier **Staff:** Ike Mutlu (Chief Operating Officer/General Manager), Brodie Freer (Assistant Facilities Director), Rebecca Hale (Assistant Finance Director), Laura Krauss (Recreation Director), Doug Milburn (Director of Administration and Human Resources), Thomas Weldon (Covenants Director)

Other Attendees: Pia Trigiani (Legal Counsel)

ABSENT: Board Members: Brent Barnwell (Treasurer), Tina Herndon (Secretary), Michael Butler, Michael Stephens **Staff:** Mark Brooks (Facilities Director), Michael Yuenger (Finance and IT Director)

A. CALL TO ORDER: Ms. Foote called the meeting to order at 7:12pm for its annual board update.

B. OPEN FORUM: Ms. Foote thanked Sharon Richardson and Brodie Freer for their contributions to the Survey Committee and presented them with certificates.

C. PRESENTATIONS BY MS. FOOTE, MR. MUTLU, AND MS. TRIGIANI: Ms. Foote presented on the expectations of new board members and the necessity of meeting preparation and knowing governing documents. Mr. Mutlu spoke on LRPRA assessments, office structure/staff, facilities and amenities, as well as the basic role of a board member. Ms. Trigiani followed up with additional information on LRPRA's source of authority, its governing documents, board member duties/authority, the role of the Architectural Committee, as well as the structure of board meetings

D. OPEN FORUM: There were no comments made during Open Forum.

E. ADJOURNMENT: Mr. Devers made a motion to adjourn the meeting, and Mr. Lohier seconded the motion. The meeting was adjourned at 9:35pm.

Janet Foote, Board President: _____

Douglas Milburn, Recording Secretary: _____