

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC. (LRPRA)
SPECIAL MEETING OF THE BOARD
JUNE 24, 2020 Minutes

The Board of Directors held a special board meeting to vote on opening of the pools within LRPRA and to vote on an addendum for the community center rental contract.

Due to the COVID-19 pandemic, this meeting was conducted as an in-person/virtual hybrid meeting at Tall Oaks Community Center and via ZOOM video conferencing software. The meeting included three board members physically present with the remainder of board members attending virtually. Members of the community were offered the ability to join in, virtually using ZOOM. They were given notice of how to receive instructions for login a week in advance. We were able to have five of the current board members that were not in person, present virtually via ZOOM. We also had multiple members of the community and committee members attend via ZOOM.

PRESENT: Board Members: Janet Foote (President), Michael Butler (Vice President via ZOOM), Brent Barnwell (Treasurer, via ZOOM), Tina Herndon (Secretary), Christopher Berry (via ZOOM), Jason Devers (via ZOOM), and Jean Lohier (via ZOOM), Ron Yoho. **Staff:** Ike Mutlu (Chief Operating Officer/General Manager), Laura Krauss (Recreation Director, via ZOOM), Doug Milburn (Director of Administration and Human Resources), Brodie Freer (Assistant Facilities Director, via ZOOM)

ABSENT: Board Members: Michael Stephens

Other Attendees: Mike Zupan (MercerTrigiani) and homeowners

A. MEETING CALLED TO ORDER: Ms. Foote called the meeting to order at 7:00pm. She explained that the Board of Directors would be convening into executive session to consult with counsel regarding legal considerations to pool opening. Attending homeowners were advised they could re-convene at 8:00 pm for the public Board meeting.

B. CONVENE INTO EXECUTIVE SESSION: Mr. Yoho made a motion to convene into executive session to receive consultation from legal counsel about the opening of the pools. Ms. Herndon seconded the motion, and it was unanimously approved. **(Resolution 2020/6-1).**

C. BOARD RECONVENES INTO REGULAR SESSION AT 8PM: Ms. Foote explained to the community participants that the Board had received all community email comments on pool openings, and had carefully considered all suggestions provided during the community listening session of 17 June 2020. She explained that some suggestions were contra to Fair Housing Laws and the Americans with Disabilities Act. All that could be legally adopted had been considered and incorporated into the plan developed by the staff which met the requirements of local, state and federal guidelines. She explained that the agenda would start with a fifteen minute Open Forum during which any homeowner could speak for up to 2 minutes. After the Open Forum the Board would consider the matters before them in the business docket. During the Board meeting homeowners would not be allowed to enter the conversation, but would be allowed another Open Forum for comment before Board adjournment. She explained that Recreation Director, Ms. Laura Krauss would brief the pool opening plan after Open Forum.

D. OPEN FORUM: One homeowner inquired as to the purpose of open forum. Ms. Foote explained the Open Forum is always provided to the community to speak before a meeting on whatever they wish to bring to the Board. Another homeowner asked if there would be time to discuss the plan after the Board voted. Ms. Foote responded that they will be able to ask questions and make comments during the second open forum at the end of the meeting.

E. COVID-19 ADDENDUM TO COMMUNITY CENTER CONTRACT: MercerTrigiani provided LRPRAs with an addendum to the current community center contract to allow the community centers to open for rental during Phase III in accordance with the Governor's Executive Orders. Mr. Barnwell made a motion to approve the addendum. Mr. Yoho seconded the motion, and it was unanimously approved.

F. POOL OPENING GUIDELINE PRESENTATION: Ms. Laura Krauss, the LRPRAs Director of Recreation presented the pool opening plan should the Board approve opening this summer. The plan covered information pertaining to costs, capacity, cleaning, sign ups, and potential obstacles involved.

G. 2020 SUMMER POOL OPERATION DECISION: Ms. Foote called upon each Board member for comments/discussion points regarding the potential pool openings and the plan proposed by the staff. Mr. Berry stressed that every open pool day was valuable to our homeowners, and that we should do everything possible to keep the pools open as many days as possible. He also questioned the adequacy of Premier Aquatics staffing and their availability throughout the summer. Ms. Krauss replied that staffing of life guards would meet our needs until at mid-August when some lifeguards return to college. Mr. Berry concluded his comments with the recommendation to consider an extension of pool openings into the fall to remedy the time missed from early summer. Ms. Krauss mentioned it is a possibility that would cost extra, but the possibility would be explored later in the summer. Ms. Herndon inquired about holding off on opening pools until Phase III is enacted. Ms. Krauss acknowledged the concept of waiting until Phase III, but as Governor Northam has not issued an Executive Order to proceed to Phase III, LRPRAs would follow the proposed plan to begin July 1 with Phase II as authorized by state and local authorities. Mr. Barnwell commented that the motion should be to open the pools only when the county moves into Phase III. Mr. Devers raised concerns about managing the sign-up schedule to insure fair access to all community members. Ms. Krauss explained the staff would allow one sign-up per day, and would stress consideration of fairness to one's neighbors by not signing up for more than one swim slot per week. Mr. Butler offered the suggestion to give members an option to call in and sign up for a pool slot. He also encouraged moving forward with the Phase II plan. Mr. Yoho made a motion to authorize LRPRAs management to open Ridgewood Pool on July 1, 2020 and Canterbury Pool as soon thereafter as management deems practicable or at such time thereafter as Phase III is implemented. Mr. Berry seconded the motion. Mr. Barnwell motioned to amend the original motion to authorize LRPRAs management to open Ridgewood Pool when Prince William County enters Phase III followed by Canterbury Pool when conditions are appropriate with lifeguards, compliance monitors, and safety precautions in compliance with VA Governor Northam's Executive Orders. The amendment did not carry. Ms. Foote reread the original motion from Mr. Yoho that was seconded by Mr. Berry. The motion did not carry. Mr. Butler made a motion to authorize LRPRAs management to open Ridgewood Pool on Wednesday, July 1st followed by Canterbury Pool with appropriate lifeguards, compliance monitors, and safety precautions in compliance with Virginia Governor Northam's Executive Orders. Mr. Devers seconded the motion. The motion passed with a 5-3 vote in favor. **(Resolution 2020/6-2).**

H. OPEN FORUM: One homeowner asked for information on how interested persons might apply as lifeguards and offered that he looks forward to being able to provide open swim in the future. Another homeowner volunteered to assist with pool operation. Ms. Krauss explained swim sessions run by volunteers before or after pool times would not comply with current guidelines, but LRPRAs would call upon her if help were needed during open pool times. The question was if Canterbury Pool can accommodate as many lap swimmers as Tall Oaks Pool. Mr. Freer explained the capacity is comparable between the two pools. Mr. Barnwell thanked Ms. Krauss and Mr. Freer for all the hard work they put into assisting the ability to open the pools.

O. ADJOURNMENT: Mr. Yoho made a motion to adjourn the meeting. Ms. Herndon seconded the motion, and it was approved unanimously. Ms. Foote adjourned the meeting at 9:03pm.

Tina Herndon, Board Secretary: _____

Douglas Milburn, Recording Secretary _____