

Lake Ridge Parks and Recreation Association

Nominating Committee Meeting

**Thursday, December 10, 2020
7:00pm**

Virtually via ZOOM

AGENDA

- I. Open Meeting
- II. Open Forum
- III. Approval of the November 19, 2020 Minutes
- IV. Review Meet the Candidates Night Format and Questions
- V. Review Proxy/Ballot
- VI. Review Candidate Election Information
- VII. Open Forum
- VIII. Adjournment

* Please contact, Doug Milburn, Director of Administration at DMilburn@lakeridgeva.com by 4pm (EST), Tuesday, December 10th to participate virtually*

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC.
NOMINATING COMMITTEE MEETING
November 19, 2020

A meeting of the Nominating Committee of Lake Ridge Parks and Recreation Association, Inc. (LRPRA) was held at Tall Oaks and virtually using ZOOM conferencing software.

PRESENT: *Committee Members:* Michael Butler (Chair via ZOOM), Mike Stephens (via ZOOM), *Board Members:* Janet Foote (President via ZOOM), *Staff Members:* Ike M. Mutlu (Chief Operating Officer/General Manager) and Doug Milburn (Director of Administration and Human Resources), Board candidates

ABSENT: Tina Herndon (Secretary)

A. CALL TO ORDER: Mr. Butler called the meeting to order at 7:00pm.

B. OPEN FORUM: There was no discussion at this time.

C. EXECUTIVE SESSION: Mr. Stephens made a motion to convene into executive session to discuss personnel matters. Mr. Butler seconded the motion, and it was approved unanimously. The committee convened into executive session at 7:02pm.

D. APPROVAL OF SEPTEMBER 19, 2020 MINUTES: The committee reconvened back into open session at 7:35pm. Mr. Stephens made a motion to approve the September 19, 2020 Nominating Committee meeting minutes. Mr. Butler seconded the motion, and it was approved unanimously.

E. BRIEFING FOR 2020 LRPRA BOARD CANDIDATES: Mr. Butler briefed the three eligible Board Candidates that were present. He spoke about the topics of election publicity, campaign etiquette, proxy/ballot information, and class membership. He fielded simple questions on these topics and the candidates now have all necessary information to move forward with the election. Mr. Butler discussed the timeline of the election to include the Lake Ridge magazine content cutoff, upcoming nominating committee minutes, voting timeline, meet the candidate's night, and the annual meeting.

F. OPEN FORUM: A homeowner spoke about a large number of homeowners that are applying for special day use permits to allow more than six kids and wanted the Association to know they may see some applications. Mr. Stephens thanked all of the employees involved in the election and he understands it takes a lot of work to make this happen.

G. ADJOURNMENT: Mr. Stephens made a motion to adjourn the meeting. Mr. Butler seconded the motion, and the meeting was adjourned at 7:56pm. There was no discussion at this time.