

Lake Ridge Parks and Recreation Association, Inc.
49th Annual Meeting of the Membership

February 9, 2021

8:00 p.m. Tall Oaks Community Center, 12298 Cotton Mill Drive
and Virtually via ZOOM Conferencing Software

AGENDA

- I. CALL TO ORDER – Board President**
- II. QUORUM VERIFICATION – Chief Operating Officer/General Manager**
- III. APPROVAL OF MINUTES – Board President**
- IV. NOMINATING COMMITTEE REPORT -- Nominating Committee Chair
*Candidates Presented***
- V. NOMINATIONS -- Nominating Committee Chair**
 - 1. Nominations from the “Floor”*
 - 2. Nominations Closed – Collection of Ballots*
- VI. GUEST SPEAKER – Ann Wheeler, Chair at Large, Prince William Board of County Supervisors**
- VII. PRESIDENT’S ANNUAL REPORT**
- VIII. OPEN FORUM -- Each homeowner addressing the Board will have a three-minute period**
- **** 15-Minute Intermission ******
- IX. RECOGNITION AND AWARD – Board President**
- X. SPECIAL BOARD MEETING ANNOUNCEMENT – Board President**
- XI. NOMINATING COMMITTEE APPOINTMENT – Board President**
- XII. ELECTION RESULTS – Nominating Committee Chair**
- XIII. ADJOURNMENT – Board President**

LRPRA will record this session on ZOOM. Recording will be available on the website for viewing.

* Please contact, Doug Milburn, Director of Administration at DMilburn@lakeridgeva.com by 4pm (EST) on Tuesday, February 9th to participate virtually*

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC.
48th ANNUAL MEETING OF THE MEMBERSHIP MINUTES
February 11, 2020

The 48th Annual Meeting of the Membership of the Lake Ridge Parks and Recreation Association, Inc. (LRPRA) was held at 8:00pm at the Tall Oaks Community Center on the 11th day of February, 2020.

PRESENT: Board Members: Janet Foote (President), Neil Nelson (Vice President), Tina Herndon (Secretary), Brent Barnwell (Treasurer), Christopher Berry, Michael Butler, Jason Devers and Michael Stephens **Staff Members:** Ike Mutlu (COO/GM), Mark Brooks (Facilities Director) Laura Krauss (Recreation Director), Doug Milburn (Director of Administration and Human Resources), Tom Weldon (Covenants Director) and Michael Yuenger (Director of Finance and IT) **Legal Counsel:** Pia Trigiani (MercerTrigiani)

- A. CALL TO ORDER:** Ms. Foote called the meeting to order at 8:00pm.
- B. QUORUM VERIFICATION:** Mr. Multu verified quorum for Class A, B, and C voters.
- C. APPROVAL OF MINUTES:** The 47th Annual Meeting of the Membership Minutes was approved unanimously.
- D. NOMINATING COMMITTEE REPORT:** Ms. Herndon (2020 Nominating Committee chair) recognized and thanked each of the five candidates that ran in the 2020 Board of Directors election.
- E. NOMINATIONS:** There were no nominations from the floor.
- F. GUEST SPEAKER:** Kenny Boddye, Occoquan District Supervisor, provided an overview to members about his background and focused on what the current budget planning will entail.
- G. PRESIDENT'S ANNUAL REPORT:** Ms. Foote noted that the Association is in sound financial shape having received a clean audit for FY2019. She updated the community on a number of issues to include the following:
- Recognition of new staff members – Rebecca Hale (Assistant Finance Director), Stephanie Pomier (Accounts Payable/Payroll), Anthony Stephens (Landscape Specialist), Trent Hunter (Covenants Assistant), Ramona Ciorcila (Covenants Assistant), Doug Milburn (Director of Administration and Human Resources)
 - Strategic plan- Ms. Foote stated the plan establishes long term goals with input and communication across the staff and community.
 - A revised website
 - Homeowner survey
 - Successful implementation of a tenant registration process- more than 600 tenant registrations processed
 - Improved communication within the community that included 3 town hall meetings and a realtor's breakfast.
 - Received a clean financial audit from Goldklang CPA firm
 - Enhanced customer service by extending office hours and offering notary services
 - Ms. Foote honored Neil Nelson for his contributions to the community.
- H. OPEN FORUM:** There were no comments at this time.

- I. COMMUNITY SURVEY REPORT:** Ms. Martha Nelson, the Survey Committee chair, presented a summary of the results of our community survey. Ms. Foote presented a special award to Ms. Nelson for her work on the survey committee and the contribution it has made to LRPA.
- J. NOMINATING COMMITTEE APPOINTMENT:** Ms. Foote named Michael Butler (chair), Tina Herndon, and Michael Stephens as members of the 2020 Nominating Committee.
- K. ELECTION RESULTS:** Ms. Herndon announced the winners of the 2020 LRPA Board of Directors election – Janet Foote, Christopher Berry, and Jean Lohier. Ms. Herndon also announced the prize winners who were selected from a drawing of homeowners who voted in the 2020 LRPA election.
- L. ADJOURNMENT:** The meeting was adjourned at 9:10pm.

Tina Herndon, Annual Meeting of the Membership Secretary