

**LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC. (LRPRA) SPECIAL
MEETING OF THE BOARD
February 18, 2021 Minutes**

Due to the COVID-19 pandemic, and inclement weather, this meeting was conducted as an exclusively virtual meeting using ZOOM conferencing software. Members of the community were offered the ability to join in, virtually using ZOOM. They were given notice of how to receive instructions for login a week in advance. We were able to have seven of the current board members present virtually. We also had multiple committee members attend via ZOOM.

The Annual Board Update, a special meeting of the Lake Ridge Parks and Recreation Association, Inc. (LRPRA) Board of Directors, was held virtually on the 18th day of February 2021.

PRESENT: Board Members: Janet Foote (President), Christopher Berry, Jason Devers, Jean Lohier, Mike Stephens, Bill Milne, Ron Yoho **Staff:** Ike Mutlu (Chief Operating Officer/General Manager), Rebecca Hale (Assistant Finance Director), Doug Milburn (Director of Administration and Human Resources), Michael Yuenger (Finance and IT Director)

Other Attendees: Pia Trigliani (Legal Counsel), Naomi Snell (Architectural Committee)

ABSENT: Board Members: Michael Butler (Vice President), Tina Herndon (Secretary) **Staff:** Mark Brooks (Facilities Director), Brodie Freer (Assistant Facilities Director), Laura Krauss (Recreation Director), Thomas Weldon (Covenants Director), Megan Yuenger (Assistant Covenants Director)

A. CALL TO ORDER: Ms. Foote called the meeting to order at 7:00pm for its annual board update.

B. OPEN FORUM: There was no discussion.

C. PRESENTATIONS BY MS. FOOTE, MR. MUTLU, AND MS. TRIGIANI: Ms. Foote presented on the expectations of new board members and the necessity of meeting preparation and knowing governing documents. Mr. Mutlu spoke on LRPRA assessments, office structure/staff, facilities, and amenities, as well as the basic role of a board member. Ms. Trigliani followed up with additional information on LRPRA's source of authority, its governing documents, board member duties/authority, the role of the Architectural Committee, as well as the structure of board meetings. She also discussed the legal changes that have been made to accommodate virtual meeting within HOA's.

D. OPEN FORUM: There was no discussion.

E. ADJOURNMENT: Mr. Lohier made a motion to adjourn the meeting, Mr. Devers seconded the motion. The meeting was adjourned at 8:16pm.

Janet Foote, Board President: _____

Douglas Milburn, Recording Secretary: _____