

**LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC. (LRPRA)
SPECIAL MEETING OF THE BOARD**

May 27, 2021 Minutes

The Board of Directors held a special board meeting to vote on the Association Master Insurance Policy. Due to the COVID-19 pandemic, this meeting was conducted as an in- person/virtual hybrid meeting at Tall Oaks Community Center and via ZOOM video conferencing software. The meeting included four board members physically present with the two board members attending virtually. Members of the community were offered the ability to join in, virtually using ZOOM. They were given notice of how to receive instructions for login a week in advance.

PRESENT: Board Members: Janet Foote (President), Michael Butler (Vice President, via ZOOM logged in at 7:17pm), Ron Yoho (Treasurer), Tina Herndon (Secretary), Jean Lohier (via ZOOM), Bill Milne. **Staff:** Ike Mutlu (Chief Operating Officer/General Manager), Doug Milburn (Director of Administration and Human Resources) **Other Attendees:** Theresa Melson (USI)

ABSENT: Board Members: Christopher Berry, Jason Devers, Michael Stephens

A. MEETING CALLED TO ORDER: Ms. Foote called the meeting to order at 7:00pm.

B. OPEN FORUM: There was no discussion at this time.

C. ASSOCIATION MASTER INSURANCE POLICY PRESENTATION: Theresa Melson from USI presented on proposed master insurance coverage options for the following types of insurance:

- Property
- Inland Marine
- General Liability
- Automobile
- Crime
- D&O
- Workers Compensation
- Umbrella
- Cyber Liability

Two insurance package options were discussed including an option focused through Travelers Insurance and an option focused through Philadelphia Insurance.

D. ASSOCIATION MASTER INSURANCE POLICY VOTE: Ms. Herndon made the following motion: Motion to approve the Option #2 Property and Casualty insurance coverage by Philadelphia Insurance for Lake Ridge Parks and Recreation Association as recommended by USI for the period of June 8, 2021 through June 8, 2022 in the amount of \$246,322.

Mr. Lohier seconded the motion and it was approved unanimously (**Resolution 2021/5-1**).

E. OPEN FORUM: There was no discussion at this time.

F. ADJOURNMENT: Ms. Herndon made a motion to adjourn the meeting. Mr. Milne seconded the motion, and it was approved unanimously. Ms. Foote adjourned the meeting at 7:36pm.

Tina Herndon, Board Secretary: _____

Douglas Milburn, Recording Secretary: _____